

URGENT NOTICE

Relating to Coronavirus

Dear Landlord (s),

17th March 2020

RE: Repairs, Inspections & Rent Payments

Given the current Coronavirus outbreak we would ask landlords to:

- a. Inform this office if you or anyone living with you is in **self-ISOLATION**.
- b. If you have high temperature, persistent coughing & breathing issues **DO NOT VISIT THIS OFFICE & self-ISOLATE** immediately.
- c. **DO NOT** visit POONAM ESTATES office unless it is a **PRESSING URGENT MATTER** (you will have to wait in marked designated area, no seating). **NOTE:** Check opening times).
- d. **GAS SAFETY CERTIFICATES**, if one is due we will inform you & arrange a visit with the tenant(s).
- e. Rent will continue to be paid into your account & we will inform you if there are issues.

We are working to continue our service & **NEED YOUR COOPERATION** to make sure it's in a **SAFE ENVIROMENT**.

Letting Department

Poonam Estates

info@poonamestates.co.uk



SALES LETTINGS MORTGAGES

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WHILST EVERY EFFORT HAS BEEN MADE TO ENSURE THAT THE PARTICULARS CONTAINED HEREIN ARE CORRECT. NO GUARANTEE TO THEIR ABSOLUTE IS MADE. NEITHER CAN THEY BE USED OR SAID TO MAKE ANY DEED OR CONTRACT. AS INTERMEDIARIES FOR THE VENDOR WE ARE UNABLE TO VERIFY THE WORKING ORDER OF ANY SERVICES, EQUIPMENT, APPARATUS ETC. VERIFICATION OF THE TENURE SHOULD BE ASCERTAINED VIA SOLICITOR OR LEGAL CONVEYANCER.